

### **CALL TO ORDER BCRC MONTHLY BOARD MEETING**

*There was a quorum present and the meeting was called to order at 3:00. Present were:*

- Chad Dick
- Dustin Ward
- Ginny Honomichl
- Taylor Ganoung
- Melissa Stultz, President
- Matt McClure, Director

### **PRESENTATIONS**

*None*

### **APPROVAL OF AGENDA**

*Commission Member Dick made a motion to approve the agenda, Commission Member Ganoung made a 2<sup>nd</sup>, motion passed 5-0.*

### **PUBLIC COMMENTS**

*None*

### **CONSENT AGENDA**

1. Approval of Minutes from the May 18<sup>th</sup> BCRC Board Meeting.

*Commission Member Dick made a motion to approve the Consent Agenda, Commission Member Ward made a second and the agenda passed 5-0.*

### **OLD BUSINESS**

*None*

### **NEW BUSINESS**

1. Approval of Financial Statements from May 2022

*Commission Member Ganoung made a motion to pass the Financial Statements from April 2022, Commission Member Dick made a 2<sup>nd</sup>, it passed 5-0.*

2. Health Insurance Quotes

*Director McClure share with the board health insurance quotes obtained from the two companies that provided quotes, Blue Cross and Blue Shield and United Health Care. The BCBS quote came in at \$6360.14 per month. United Health Care came in at 7,738.51 per month. VSP is unchanged from the previous year at \$143.94. The board accepted the BCBS proposal and voted to pick up the employee premiums for the 2022-2023 cycle. Commission Member Ward made a motion and was seconded by Commission Member Ward, motion carries 5-0.*

3. RNR Hearing Notification

*Director McClure presented mill levy information to the board. The RNR rate for BCRC for the 2022-2023 budget cycle is 3.391. The board voted to exceed the RNR rate.*

4. RNR Roll Call

**Record of Proceedings**  
**BALDWIN CITY RECREATION COMMISSION**  
BCRC—705 High St.—Baldwin City, KS  
June 24<sup>th</sup>, 2022  
3:00 p.m.

*Per state requirements, the board performed the required roll call to vote to exceed the RNR rate.*

5. August Meeting

*Per the state timeline, budget and RNR hearings need to be held between August 20<sup>th</sup> and September 20<sup>th</sup>. The board opted to keep the August meeting on August 17<sup>th</sup> and bump the September meeting up a week to September 14<sup>th</sup> to comply with the timeline. The BCRC opted to hold the September board meeting, budget hearing and RNR hearing on Wednesday, September 14<sup>th</sup>.*

6. City Appointed Board Position

*Ginny Honomichl's city appointed term on the board expires in July 2022. Ms. Honomichl has interest in renewing her term. The board voted unanimously to forward Ginny's name to the city for reinstatement.*

**DISCUSSION ITEMS**

1. USD Strategic Plan Committee

*Director McClure shared with the board that the school district has hired the architecture firm DLR to help facilitate the facilities portion of the strategic plan. DLR will provide some parameters in forming a committee for this project. More communication to come from the school district on the timeline for upcoming meetings.*

2. Web Site / Registration Update

*Director McClure shared the latest in the transition of updating of the website and registration software to CivicRec. McClure hopes to have a website prototype at the July meeting.*

**COMMISSION REPORTS**

**Staff Reports-**

- The Baseball/Softball/T-Ball/Little Sluggers season started out with 5 days of rainouts; rescheduling has been challenging with a full schedule already. Weather permitting, the last day for baseball/softball is Monday, July 11<sup>th</sup>.
- The Baldwin City Blues season is currently underway. We are partnering with their organization for a "BCRC Team of the Game" promotion. We currently have 8 teams on different dates who will get introduced on the field, run out to the positions with the Blues players, sit in the dugout with the team and play catch with the right fielder between innings.
- The Baldwin City Blues will also host a FREE clinic for our BCRC summer ball kids. It will be held on Saturday, June 25<sup>th</sup> at 2:00pm. They will provide T-shirts to the first 50 participants and a meal for all kids who participate.
- The concession stand will remain open throughout the Blues season and is running smoothly with vendors, Pepsi and Sysco.
- The June/July cornhole league will conclude on July 11<sup>th</sup>. 16 teams have registered for this session.

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- Jr. Golf totaled 8 participants this season. Comparatively, 4 participants registered in 2021.
- SNAG golf currently has 15 participants registered for this session and is also full.
- Jr. Golf will conclude on June 27<sup>th</sup>, SNAG Golf will conclude on June 29<sup>th</sup>.
- Challenger Soccer will be hosting their annual Baldwin summer soccer camp on August 1-4 from 6:00pm to 8:15pm at the Baldwin Soccer Fields. This camp will be for kids aged 3 to 14.
- Fall sports registration will begin on July 1<sup>st</sup>.
- Senior Programming
  - Tuesday – Chair Yoga (taking break until August)
  - Tuesday/Thursday – Cards
  - Wednesday – Domino's (2<sup>nd</sup> and 4<sup>th</sup> Wednesday)
  - Friday Evenings – Pitch & Snacks (1<sup>st</sup> and 3<sup>rd</sup> Friday)
  - May 18 – Lunch Bunch to Whataburger (Requested by a senior)
  - June 7 – Ginny and I were on the Lawrence Radio show with Megan Poindexter of Senior Resource Center talking about our senior programming
  - June 15- Lunch Bunch Olive Garden (6 participants)
  - June 29 – Royals Game (10 participants registered at this time)
- Fitness Class
  - Fitness -Tuesday /Thursday's Monthly 5:45pm (16 participants) water aerobics
  - Chair Yoga – Tuesday's (taking a break until August)
  - Hiit Class – Tuesday's (3 participants average)
  - Zumba – Sunday's (3 participants average)
  - Zumba – Wednesday's (3 participants average)
- Day Camp
  - Day camp is averaging around 48 kiddos per day
  - The heat has cancelled our field trip for Friday, June 17 of hiking. We will be hosting a water party on the playground with ice cream sundaes.
- Pool
  - Pool is going well. Staffing levels are adequate. Managers and Lifeguards are doing a great job of handling it all.
  - Opening Day Monday, May 30; 285 attendees
  - 3-5 Grade Community Swim Party – 68 participants
- Swim Lessons
  - Swim Lesson Session 1 – June 6 -16 (56 participants)
  - Swim Lesson Session 2 – June 18-20
  - Swim Lesson Session 3 – July 11-21
  - Private Lessons – (16 participants)
- Swim Team
  - Swim Team begin on Tuesday, May 31
  - Practices are Monday, Tuesday, Thursday
  - Meets are Wednesdays with Wamego, Topeka, and Ottawa
  - We are hosting 3 meets: June 8. June 22 and July 6

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- June 8<sup>th</sup> Swim Meet
    - 2 teams
    - 85 athletes
    - 188 individual entries
    - 32 relay entries
- QuickBooks
  - Staying up to date with RecDesk reports and entering in daily deposits and payments
  - Entering in information daily to keep up with continuous deposits
  - New hire paperwork
  - Payroll
- Social Media
  - For the month of May our Facebook page has gained 50 new followers.
  - Facebook reach was up by 72.6%
  - For the month of May we have added 13 new Instagram followers.
  - This month has been busy with posting information about new programs and events
- Bulk Emails
  - Emails are going out every Monday at 10:00am and only Friday's when a deadline falls
- Rentals
  - Rentals continue to be consistent for BGA and Sullivan Square. We are booked almost every Friday/Saturday at the BGA until August.
- Website
  - Updating almost daily with new information
  - Beginning process on NEW website
  - Monthly meetings with CivicRec and planned deadlines
- Working on
  - Content
    - Creating daily stories for FB/IG
    - Graphics
    - Newsletter for August-October
    - Independence Day content
    - Independence Day Backstage Passes
    - Independence Day Video
    - SOTB content
    - June 18 content
    - Upcoming Events Poster
  - Things we have accomplished
    - May-July newsletter went out in utility bill 2<sup>nd</sup> week of May

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- Mowing
- Field Prep

**Director Report-**

- Prep for Independence Day Show.
- Acquiring health insurance quotes, information.
- Preparing the 2022/2023 budget.
- Continuing to acquire sponsorships for events in 2022.
- Dates and entertainment for Summer Concert/Movie Series is set:
  - June 11- The Steve Bankey Band and Halloween movie- Weathered out- Makeup October 8
  - July 9- The Recliners and Field of Dreams
  - September 10- Run With It and Sing 2
- Continuing to book/reserve items for upcoming special events.
- 2022 Maple Leaf Beer, Wine & Spirit Festival has 24 breweries, wineries and distillers currently committed. 14 participated in 2021.
- Have been asked to present on Smoke on the Bricks at the 2023 KRPA State Conference.
- Have partnered with the City to coordinate entertainment and food/drink partners for events on June 18 and September 17, 2022 in Sullivan Square.
- Part of a committee overseeing the development of an economic impact calculator for KRPA. My subcommittee pertains to home values related to proximity to parks, trails, greenspace.
- Will co-chair the Professional Development committee through KRPA beginning in 2022 moving forward.
- Continue to serve on the executive board as the East Region Representative for the Kansas Recreation and Park Association.
- Continue to meet monthly as the Secretary of the Board for the Baldwin City Chamber of Commerce.

**OTHER**

**FUTURE AGENDA ITEMS**

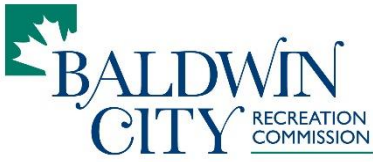
*Budget*

**EXECUTIVE SESSION**

*None*

**ADJOURNMENT**

*Commission Member Ward made a motion to adjourn the meeting, Commission Member Dick made a 2<sup>nd</sup>, meeting adjourned at 4:10 p.m. Motion passed 5-0.*



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Next meeting currently scheduled for Wednesday, July 20<sup>th</sup>, 2022, at 7:00pm at the BCRC Office.